



Republic of the Philippines  
Department of Education  
Region 4-A CALABARZON  
Province of Quezon  
**CITY SCHOOLS DIVISION**  
City of Tayabas



**DIVISION MEMORANDUM No. 106, 2017**

**TO :** OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEFS, EDUCATION PROGRAM SUPERVISOR, CID & SGOD  
CID PERSONNEL  
SELECTED SGOD PERSONNEL  
OTHER CONCERNED PERSONNEL

**From :** **CATHERINE P. TALAVERA, Ph.D.**  
OIC-Schools Division Superintendent

**SUBJECT :** **Briefing/Orientation for the Division Writeshop on the Preparation of Assessment Tools**

**DATE :** April 19, 2017

This is to inform that there will be a briefing/orientation of all the persons involve whose name are listed below for the upcoming Division Writeshop on the Preparation of Assessment Tool on Friday, April 21, 2017 at Kalumpang Elementary School, 2:00 pm.

Your attendance is highly appreciated.

Immediate dissemination of this memorandum to all concerned is earnestly desired.

C.I.D./ Briefing/Orientation for the Division Writeshop on the Preparation of Assessment Tools  
D.M. No. 106 ; 4/19/2017

*We are an emerging division where excellence is a habit and allegiance for quality is a pledge.*

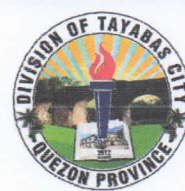
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### TECHNICAL WORKING COMMITTEE

- RAYMUNDO, IMELDA
- FULLEDO, LOUIE
- CALATRAVA, SANCHE
- GALLEN, MILDRED
- BABLES, CHRISTIAN
- TALABONG, GEORGIA
- MANALANG, PELAGIA
- QUINTERO, RICHELLE
- AUREADA, JOSEPH JAY
- ZUBIETA, GENEROSA
- RAZALAN, MARILOU
- DE RAMA, LEONORA
- COSICO, LEA
- HUGO, RODERICK
- CLADO, LEAH
- BUBAN, JOY
- PASACSAC, WALDYMAR
- LABITA, DENIS
- PALAYAN, ELPIDIA
- BUNCAYO, MELINDA
- ANDAYA, NATALIA
- AYANCO, MA. LINA
- CONDE, CLARIBEL
- RAIRATA, ISABEL NOREEN
- DIMAYUGA, JOVYLINDA
- OCUMIN, TEOFILA
- NADAL, NONILON
- LUCES, FIDELIZA
- LAGAR, MARIFE
- CAPISTRANO, ALDWIN
- AVERILLA, AILLEN



# TRAINING MATRIX

|            | Day 1  | Day 2        |  | Day 3  | Day 4  | Day 5   |
|------------|--|--------------|--|--|--|---|
| 7:30-8:00  | 7:00-8:00<br>Arrival and registration                                  | 8:00- 8:30   | Management of Learning   |  |  |   |
| 8:00-8:30  | Opening<br><br>Statement of Purpose of the program<br><i>(Plenary)</i> | 8:30 – 12:00 | Workshop 1:<br><br>Harmonization of competencies for week 1-10 (first quarter) | Workshop 3:<br><br>Preparation of Competency Based Assessment Test Item for Week 3-4 | Workshop 5:<br><br>Preparation of Competency Based Assessment Test Item for Week 7-8 | Encoding of Workshop output in the Assessment Data Bank |
| 8:30-9:00  | Orientation on Random Drug Testing (RDT)                               |              | <u>All Learning Areas by Class</u><br><br>Presentation and Critiquing          | <u>All Learning Areas by Class</u><br><br>Presentation and Critiquing                | <u>All Learning Areas by Class</u><br><br>Presentation and Critiquing                |   |
| 9:00-9:30  | Snack  |              |  |  |  |   |
| 9:30-12:00 | D.O. no. 8 s.2015<br><i>(Plenary)</i>                                  |              |  |  |  |   |
| 12:00-1:00 | LUNCH  |              |  |  |  |   |
| 1:00- 5:00 | Assessment per Learning Area <i>(Break-out)</i>                        | 1:00- 5:00   | Workshop 2:<br><br>  | Workshop 4:<br>Preparation of Competency Based                                       | Workshop 6:<br>Preparation of Competency Based                                       | Output Presentation<br><br>Pledge of Commitment         |



|                     |                |  |  |  |   |   |
|---------------------|----------------|--|--|--|---|---|
|                     |                |  | Preparation of Competency Based Assessment Test Item for Week 1-2<br><u>All Learning Areas by Class</u><br>Presentation and Critiquing | Assessment Test Item for Week 5-6<br><u>All Learning Areas by Class</u><br>Presentation and Critiquing | Assessment Test Item for Week 8-10<br><u>All Learning Areas by Class</u><br>Presentation and Critiquing | Closing   |
| 5:00- 5:30          | DEBRIEFING     |  |  |  |   | Training Evaluation   |
| Class manager       | Claribel Conde |  | Isabel Noreen Rairata  | Jovyllinda Dimayuga  | Teofila Ocumin  | Nonilon Nadal   |
| Officer for the day | Nonilon Nadal  |  | Fideliza Luces   | Marife Lagar   | Aldwin Capistrano   | Aillen Averilla   |
| Expected Output     |                |  | 1. Harmonized competencies for week 1-10 (first quarter)<br><br>2. Assessment items for week 1-2                                       | Competency Based Assessment Test Item for Week 3-6   | Competency Based Assessment Test Item for Week 7-10   | Workshop output in the Assessment Data Bank (First Quarter)<br><br>Rubric for Competency-Based Performance Assessment |

| DIVISION WRITESHOP ON THE PREPARATION OF ASSESSMENT TOOLS CLASSES |  |   |                                 |  |                                 |                       |   |                    |  |
|---|--|---|---------------------------------|--|---------------------------------|-----------------------|---|--------------------|--|
| Class 1   | Class 2  | Class 3   | Class 4                         | Class 5  | Class 6                         | Class 7               | Class 8   | Class 9            |  |
| E<br>N<br>G<br>L<br>I<br>S<br>H                                   | F<br>I<br>L<br>I<br>P<br>I<br>N<br>O<br>/<br>M<br>T<br>B<br>-<br>M<br>L<br>E | M<br>A<br>T<br>H<br>E<br>M<br>A<br>T<br>I<br>C<br>S | S<br>C<br>I<br>E<br>N<br>C<br>E | A<br>R<br>A<br>L<br>I<br>N<br>G<br><br>P<br>A<br>N<br>N<br>L<br>I<br>P<br>U<br>N<br>A<br>N | T<br>L<br>E<br>/<br>E<br>P<br>P | M<br>A<br>P<br>E<br>H | K<br>I<br>N<br>D<br>E<br>R<br>G<br>A<br>R<br>T<br>E<br>N<br>/<br>S<br>P<br>E<br>D | E<br>S<br>P        |  |
| Richelle Quintero   | Christian Bables   | Pelagia Manalang                                    | Georgia Talabong                | Sancho Calatrava   | Louie Fullido                   | Marliou Razalan       | Mildred Galleno   | Joseph Jay Aureada |  |
| RESOURCE SPEAKER  |  |   |                                 |  |                                 |                       |   |                    |  |
| Leonora De Rama   | Lea Cosico   | Roderick Hugo & Leah Clado                          | Dr. Joy Buban                   | Waldymar Pasacasac   | Denis Labita                    | Elpidia Palayan       | Melinda Buncayo & Natalia Andaya  | Ma. Lina Ayanco    |  |
| PROCESS OBSERVER  |  |   |                                 |  |                                 |                       |   |                    |  |

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|---|--|---|---------------------------------|--|---------------------------------|-----------------------|---|--------------------|--|
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| E<br>N<br>G<br>L<br>I<br>S<br>H                                   | F<br>I<br>L<br>I<br>P<br>I<br>N<br>O<br>/<br>M<br>T<br>B<br>-<br>M<br>L<br>E | M<br>A<br>T<br>H<br>E<br>M<br>A<br>T<br>I<br>C<br>S | S<br>C<br>I<br>E<br>N<br>C<br>E | A<br>R<br>A<br>L<br>I<br>N<br>G<br><br>P<br>A<br>N<br>N<br>L<br>I<br>P<br>U<br>N<br>A<br>N | T<br>L<br>E<br>/<br>E<br>P<br>P | M<br>A<br>P<br>E<br>H | K<br>I<br>N<br>D<br>E<br>R<br>G<br>A<br>R<br>T<br>E<br>N<br>/<br>S<br>P<br>E<br>D | E<br>S<br>P        |  |
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